

The Croft Cottage Booking Form

Please telephone first to confirm availability 01789 – 490543
Send this completed form together with your payment payable to:-
Mrs. C. Harris - The Croft, Bidford Rd, Broom, Warwickshire. B50 4HH.

PERSONAL DETAILS

PLEASE COMPLETE IN BLOCK CAPITALS

Full name (Mr | Mrs | Miss | Ms)

Address

Postcode

Daytime Telephone

Evening Telephone

Mobile Telephone

E-Mail Address

PERIOD OF RENTAL

Please include the first and last day of your holiday
Bookings are Friday to Friday unless otherwise agreed

The Croft Cottage
Self Catering
Apartment

FROM

TO

Sleeps up to 2 adults

/ /

/ /

Number of Adults

Car Registration No.

Estimated time of arrival (no earlier than 4pm unless by prior arrangement)

How did you hear about the Cottage ?

COST OF HOLIDAY

IMPORTANT

A £100 non-refundable deposit is required to secure all bookings with the balance payable 6 weeks before the start of the holiday. Where the first day of your holiday is less than 6 weeks away, the deposit required is the full amount of the holiday price.

Payment is required in full **no later than 6 weeks prior to the first day of hire.** Failure to complete payment by this date shall be deemed as a cancellation of the holiday and subject to the cancellation charges listed in the 'Conditions of Hire' overleaf. **We strongly recommend that clients take out appropriate cancellation insurance.**

Agreed Price of Holiday

£

Damage Deposit (See Terms Overleaf)

£ 50.00

Total Amount Payable

£

PAYMENT

Cheque Amount £

Which is:- £100 Deposit

Payment in full

Cheques payable to – Mrs C. Harris and sent to The Croft, Bidford Road, Broom, Warwickshire. B50 4HH

DECLARATION

I declare that I am over 18 years of age and agree that this booking is made in accordance with the Terms & Conditions of Hire overleaf. I agree to be held responsible for the balance of hire charges payable in accordance with the Terms & Conditions of Hire.

Signed

Dated

/ /

CONDITIONS OF HIRE

- The Contract:** This contract is made between Mrs C. Harris and the Client. All bookings made are subject to the conditions contained herein.
- Payment:** Payment may be made by cheque or postal order payable to C. Harris as detailed on the booking form. A deposit of £100 is required to make any booking, except where the first day of hire is less than 6 weeks away in which case full payment should be made. Bookings made within 15 days of the first day of hire must be settled using cash. A confirmed booking will have been made upon receipt by the owner of a completed booking form and all monies due. A receipt in respect of that booking will then be forwarded by the owner. Any error in these details should be notified to the owner within 3 working days of receipt. Any balance of charges not received by the owner on or before the due date will be treated as a cancellation of the contract by the client.
- £50 Damage Deposit:** There is an additional £50 deposit for accidental damage/excessive cleaning. This is payable with the final balance 6 weeks before the start of the holiday. It will be returned in full, a week after you leave - providing the cottage is left in good (**clean**) condition - as it was on arrival.
- Cancellation:** Any cancellations by the Client must be made in writing and should be sent by recorded delivery. The date from which the cancellation applies will be the date on which the cancellation notice is received by the owner.
- Charges:** Should the Client need to cancel a confirmed booking for any reason, the following cancellation charges will apply. Clients failing to arrive within 24 hours of the first day of hire and having omitted to inform the company of their delay shall be considered to have cancelled their booking and the standard cancellation charges shall apply.
- | <u>Number of days notice prior to first day of hire</u> | <u>Cancellation amount payable</u> | |
|---------------------------------------------------------|------------------------------------|----------------------------------------------------------------------------------------------|
| Over 42 days | Full deposit i.e £100. | <u>We strongly recommend that clients take out appropriate cancellation insurance</u> |
| 29 – 42 days | 50% of total holiday cost. | |
| 15 – 28 days | 75% of total holiday cost. | |
| 0 – 14 days | Total cost of holiday. | |
- Period of Hire:** The hire period commences at 4.00pm on the first day of hire and terminates at 10.00am on the last day of hire. Any significant delay in arrival should be notified to the company in order that arrangements can be made for entry into the accommodation.
- Property Care:** The Client and his party shall take all reasonable care of the property and its furnishings and effects and agrees to leave the property in the same condition of cleanliness and tidiness as at the commencement of hire. Any exceptional cleaning costs may be charged to the Client.
- Damage:** In the event of breakages or damage to the property and/or its contents caused by the Client or any member of his party, full payment is required for the actual cost of replacement or repair.
- Pets:** Pets are not permitted in the property. Guide Dogs will be accommodated subject to notification being given to us at the time of booking.
- Smoking:** As a courtesy to all guests, smoking is not permitted within the property.
- Occupancy:** The number of Guests occupying a property must not exceed the maximum number stipulated on the Booking Form. Should this condition not be observed, the company reserves the right to refuse entry to any or all guests within the party.
- Complaints:** Any complaints should be notified promptly in person to the owner or the owners representatives in their absence and the owner shall, at all times, endeavour to deal with any complaint promptly. Should the nature of the complaint be serious then written notification should be posted to the owner within seven days of the last day of hire.
- Liability:** The owner, employees and representatives shall not be liable to the Client or third parties for loss or damage to persons or property howsoever arising.
- Right of entry:** For the undertaking of necessary repairs, maintenance or inspections, the owner has the right of entry to the property at all reasonable times. Prior notice will be given to the Client wherever possible and privacy will be respected at all times.